



# PROJECT MANAGEMENT PLAN

Project Name

Document Reference Number

COMPANY NAME  
Company Address

## Authorization

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Reference Number	Release Date	Written for
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## Figures and Tables

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## References:

- Project Management Institute, Inc., Pennsylvania: A Guide to the Project Management Body of Knowledge (PMBOK® Guide) - Fifth Edition (2013),
- Project Management Institute, Inc., Pennsylvania: PMI Lexicon Project Management Terms - Version3 (2015),
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- ASQ Quality Press, Milwaukee, Wisconsin: The Certified Quality Engineer Handbook - Third Edition (2009),
- ASQ Quality Press, Milwaukee, Wisconsin: The ASQ Auditing Handbook - Fourth Edition (2013),
- The Chartered Institute of Building, Blackwell Publishing Ltd., Oxford: Code of Practice for Project Management for Construction and Development (2002)

## A) Revision and Distribution

The plan from time to time may require updates. Any amendment to this plan must go through the change process prior to its distribution.

The revision date of the project management plan is shown in the footer of each page of the document. The page numbering system (to be added upon initial approval) will be a continuous numbering displayed in the lower right corner of each page.

Whenever this document is used in decision-finding process, its version has to be checked before. The contact person for this is the Document Controller.

Rev. No.	Release Date	Distribution						Remarks
		Client	Head Office	Main Office	PMO	Site Office		
05								
04								
03								
02								
01								
00								

## I. Integration

The Project management plan is the document that describes how the project will be initiated, planned, executed, monitored & controlled and closed.

### A. Project Life Cycle and Phases

[text]

### B. Project Management Processes

[text]

### C. Variance Thresholds

#### 1. Schedule

[text]

#### 2. Cost

[text]

#### 3. Scope

[text]

### D. Baseline Management

[text]

### E. Project Review(s)

[text]

### F. Change Management

[text]

#### 1. Change Management Process

[text]